



County Treasurer Recruitment

Candidate Information Pack

Sept 2026

#BETTERPREPARED

**“Greater Manchester East Scouts -
leading the way to bring the
adventure of Scouting to more young
people than ever before.”**

Scouts 
GME Scout County



Welcome from our Chair

Thank you for your interest in becoming County Treasurer for Greater Manchester East Scouts.

Scouting gives young people opportunities to try new things, build confidence, develop practical skills and make lasting friendships. Behind every camp, activity and international adventure are volunteers who help make it happen. Our Trustee Board plays an essential part in that effort, ensuring we have the resources, oversight and direction to support great Scouting.

This is an important time to join us. We are strengthening our governance, modernising our financial systems and improving the information available to trustees. We want to build on that progress so we can plan confidently, support our volunteers and help more young people benefit from Scouting.

As Treasurer, you will have a real opportunity to shape this work. Your financial knowledge and practical judgement will help us make sound decisions, manage our resources responsibly and focus spending where it can have the greatest impact. You will work alongside fellow trustees, our Finance Team and appointed accountants, with financial oversight shared across the Board.

You do not need a background in Scouting to make a valuable contribution. We welcome fresh perspectives and experience from different sectors and communities. What matters is that you bring relevant skills, a willingness to work collaboratively and a commitment to helping young people thrive.

I hope this pack gives you a clear sense of the role, our priorities and the difference you could make. If the opportunity interests you, we would be pleased to hear from you and welcome an informal conversation.

Thank you for considering giving your time and expertise to Greater Manchester East Scouts.

Yours sincerely,

Anthony Boggiano

County Chair, Greater Manchester East Scouts County

About us

Who we are

At [Greater Manchester East Scouts County](#), we believe all young people have the right to an adventure. This could be a Beaver Scout spending their first night away from home or an Explorer Scout going on their first international expedition, but adventure is at the heart of what we do.

Scouting in Greater Manchester East helps children and young adults reach their full potential. Scouting develops skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world.

From abseiling down a cliff to zorbing on a lake and lighting a fire to paddling on the beach – Scouting is all about everyday adventure. Our members participate in some of the most varied activities imaginable; all while having fun and learning how to get the most out of life.

Every section has different activities; meet at different times and in different places. There's always something different, exciting and new going on. As part of a movement with over 30 million members worldwide the opportunities are almost endless.

There are 8 Scout Districts in Greater Manchester East covering the local authorities of Manchester, Stockport and Tameside. Our Scout Districts are North & South Manchester, North Tameside, Tameside South, Tame Valley, Glossop, Three Brooks and Stockport.

What we do

We change lives by offering 6-to 25-year-olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

This everyday adventure is possible thanks to our adult volunteers, who support Scouts in a wide range of roles from working directly with young people, to helping manage a Group, to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Our award-winning training scheme for volunteers means that adults get as much from Scouts as young people. Our approach focuses on what you want to get out of volunteering with Scouts, while respecting how much time you can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

Our impact

At the last census, Greater Manchester East Scouts had a membership of over 6,100 youth members spread over our 9 Scout Districts encompassing 102 Scout Groups, supported by 2400 adult volunteers.



Our values

Integrity

We act with integrity; we are honest, trustworthy and loyal.

Respect

We have self-respect and respect for others.

Care

We support others and take care of the world in which we live.

Belief

We explore our faiths, beliefs and attitudes.

Co-operation

We make a positive difference; we cooperate with others and make friends.

Equality, Diversity & Inclusion

Scouts is committed to being open and welcoming to everyone, reflecting its values of integrity, respect, care, belief and co-operation. For Greater Manchester East Scouts, this means ensuring that young people and adult volunteers from different backgrounds can feel included, supported and able to take part.

The Trustee Board is particularly keen to bring in a wider range of perspectives, experience and lived experience.

Organisational Context

Strategic priorities

Greater Manchester East Scouts is entering an important period of renewed focus and development. Following a sustained period of reflection and governance strengthening, the County is now well placed to look ahead with confidence. Its priorities include growing participation, increasing adult involvement, supporting more young people to benefit from Scouting, and aligning local delivery with the national Scouts strategy, including the ambition for Scouting to be more youth-shaped. Alongside this, the County is modernising its finance systems and reporting, improving the information available to trustees, and strengthening collective financial oversight across the Board.

Financial position

Greater Manchester East Scouts' finances operate across a broad and locally rooted structure, with Scout Groups holding much of the frontline funding, Districts managing activity at district level, and the County's own finances closely linked to its wider strategic responsibilities, including Linnet Clough. The County has recognised that stronger financial systems, clearer reporting and better management information are needed to support confident decision-making by trustees. Work is already underway to modernise finance processes through the implementation of Xero, with the aim of reducing manual administration, improving visibility of income and expenditure, and giving the Board a clearer understanding of financial performance, risks and trends. The incoming Treasurer will play an important role in helping the Board build on this progress, ensuring that financial oversight is transparent, robust and aligned with the County's long-term priorities.

Board makeup

The Trustee Board currently has eight trustees. The Board is made up almost entirely of people from within Scouting, bringing strong internal knowledge, commitment and experience of the movement. At the same time, there is a recognised need to bring in external perspectives which can support constructive challenge and fresh thinking.

Governance has also become more clearly defined in recent years, with a stronger distinction between trustee oversight and operational delivery. This is reflected in a move towards a more collective model of governance, where financial oversight is understood as a shared responsibility across the Board, rather than sitting solely with the Treasurer.



The impact you will have

We are recruiting a finance trustee who will bring expertise in finance and accounting.

You will help Greater Manchester East Scouts make confident, well-informed decisions by strengthening financial oversight and improving the quality of financial reporting. Working with fellow trustees, staff and volunteers, you will support the continued modernisation of finance systems and processes, helping ensure that the County's resources are managed clearly, responsibly and in support of high-quality Scouting for young people across Greater Manchester East.

A helpful summary of trustee roles and responsibilities can be found [here](#), and in more detail in the Charity Commission guidance for new Trustees: [The Essential Trustee: what you need to know, what you need to do \(CC3\)](#).

Being a trustee – what's involved

Becoming a trustee is an interesting and compelling way to engage with the charity sector. It is a role that will give back as much as you put in, and often more. One of the primary takeaways from the [Charity Commission's 2025 research into trusteeship](#) is the extent to which trustees benefit from their experience. Although trusteeship is a significant voluntary undertaking, the majority would recommend it to others.

Many trustees reported experiencing multiple and profound benefits, from feeling they are positively impacting the world to feeling more connected to a community or movement, highlighting the rewards of responsibility. Overall, just 1% of the trustee population surveyed would not recommend the role to others.

Strategic experience

A charity trustee role is a fantastic way of allowing you to develop and hone your critical thinking, problem-solving and analytical skills. The strategic experience which can be gained through a trustee role can have an immediate and powerful impact on your career, opening doors to new responsibilities and more senior job prospects. Equally, for those who have already had some strategic responsibilities, a trustee role provides an opportunity to use those skills in a significantly different context.

Continued personal development

Through a trustee role, you can gain a clearer idea of your professional strengths and weaknesses, whilst also learning new skills. Understanding how to adapt your professional knowledge to useful and impactful ends is a good reminder of your versatility, giving you confidence in your existing abilities while challenging you push the boundaries of your expertise.

Teamworking

As a Trustee at GME Scouts, you are part of a team and will have the opportunity to apply your unique skills and experience while also learning from others. Working in a team with a passionate team of individuals who bring diverse perspectives is often one of the most enjoyable aspects of the role. The ability to collaborate effectively with others and to challenge constructively the ideas of fellow trustees as well as those of the leadership team

is essential to ensuring the Board's strategic decisions are fully informed, reasonable and effective.



County Treasurer job description

Location	Hybrid. Online and across Greater Manchester
Time Commitment	Approx. 1 day per month. More details below
Salary	This is a voluntary role
Responsible to	The County Trustee Board of Greater Manchester East Scout County.

Main focus of role

The County Treasurer is responsible for providing strategic financial leadership and ensuring that Greater Manchester East Scout County maintains sound financial management, effective governance and robust financial controls.

Working as a Trustee and member of the County Trustee Board, the Treasurer will oversee the County's financial affairs, support informed decision-making through accurate financial reporting and help ensure that the charity complies with all statutory, regulatory and Scout governance requirements.

The Treasurer will work closely with the County Chair, County Lead Volunteer, Finance Team, appointed accountants and other Trustees to ensure the County's finances are managed transparently, efficiently and in the best interests of Scouting across Greater Manchester East.

General requirements of all county trustees

As a member of the County Trustee Board the Treasurer will:

- Act solely in the best interests of the charity
- Support the strategic direction of Greater Manchester East Scout County
- Attend Trustee Board meetings regularly
- Participate actively in decision making
- Exercise independent judgement
- Maintain confidentiality where appropriate
- Declare and manage conflicts of interest

- Ensure the charity's resources are used effectively to further its charitable objectives

The successful applicant must:

- Successfully complete the Scouts appointment process
- Satisfy all relevant suitability checks, including any required criminal record checks
- Accept and comply with the policies of The Scout Association
- Be eligible to act as a Charity Trustee
- Be able to demonstrate appropriate financial knowledge and experience

Key responsibilities

The County Treasurer will:

Financial Governance

- Provide strategic financial leadership to the County Trustee Board
- Ensure the County operates in accordance with Charity Commission requirements, The Scout Association's policies and all relevant financial legislation
- Promote good financial governance and strong internal financial controls
- Ensure appropriate separation of financial duties and authorisation procedures are maintained

Financial Management

- Monitor the financial performance of the County
- Review income, expenditure, reserves and cashflow
- Ensure appropriate accounting systems are maintained
- Oversee implementation and effective use of cloud accounting software (currently Xero)
- Ensure accurate financial records are maintained

Financial Reporting

- Present clear financial reports to every Trustee Board meeting
- Produce management accounts throughout the year
- Report on financial performance against budget
- Highlight significant financial risks, opportunities and trends
- Present financial information in a format understandable by all Trustees

Budgeting

- Lead the preparation of the County's annual budget
- Support budget holders throughout the County
- Monitor financial performance against approved budgets
- Recommend corrective action where necessary

Annual Accounts

- Ensure annual accounts are prepared in accordance with the Charities Statement of Recommended Practice (SORP), where applicable
- Liaise with the County's appointed accountants
- Coordinate the independent examination or audit
- Present the annual accounts to the Trustee Board and Annual General Meeting.

Banking and Investments

- Oversee the County's banking arrangements
- Monitor the operation of banking and investment accounts
- Ensure appropriate banking mandates are maintained
- Work with the Trustee Board to manage investments responsibly, balancing income generation with protection of charitable assets
- Monitor liquidity and reserves

Risk Management

- Identify financial risks facing the County
- Recommend mitigation measures
- Ensure appropriate financial policies are reviewed regularly
- Monitor insurance arrangements from a financial perspective

Compliance

Ensure all statutory obligations are met, including:

- Charity Commission requirements
- HMRC obligations
- Gift Aid compliance
- VAT requirements where applicable
- Financial reporting deadlines
- Trustee reporting requirements

Who we're looking for

Knowledge and Experience

The ideal candidate will have experience in one or more of the following:

- Charity finance
- Accountancy
- Financial management
- Banking
- Audit
- Budgeting
- Investment management
- Financial governance
- A recognised accounting qualification would be advantageous but is not essential

Skills and Attributes

The successful candidate should demonstrate:

- Excellent financial and analytical skills
- Strong organisational ability
- High standards of integrity and professionalism
- Good written and verbal communication skills
- Ability to explain financial information to non-financial audiences
- Strategic thinking and sound judgement
- Good IT skills, including experience with cloud-based accounting systems
- Ability to challenge constructively while working collaboratively
- Attention to detail
- Commitment to continuous improvement

Practicalities

- The Trustee Board meets every two months, typically in the early evening.
- Meeting dates are agreed well in advance each year following the AGM.
- The Board operates a hybrid approach, with most meetings held in person and some taking place online.

- In-person meetings are usually held at Scout venues across Greater Manchester, including locations such as central Manchester and Disley/Linnet Clough.
- Additional ad hoc meetings may occasionally be required, usually online.
- Trustees are expected to contribute actively between meetings and support the organisation's governance and strategic oversight.



Ready to apply?

[Eastside People](#) is supporting Greater Manchester East Scouts County in the recruitment of these roles. Please [click here to apply](#) by submitting your CV and a cover letter **both in Word doc format**.

Please use the cover letter (max 2 pages) as an opportunity to add to the information you have shared in your CV and ensure that you cover the following:

- Why are you interested in a County Treasurer role at Greater Manchester East Scouts County?
- Having read the information pack, what relevant experience and skills do you feel you would bring to this role? This might come from paid work, study, community or voluntary work or other experience.

You are welcome to send your cover letter in writing, or as a video or audio clip, alongside your CV. Any video or audio submissions should be emailed to johns@eastsidepeople.org.

If you would like a call to discuss any of the roles in more detail, please email John Sanger to arrange a convenient time at johns@eastsidepeople.org. Having a call of this kind will not influence the success or otherwise of your application.

We want you to have every opportunity to demonstrate your skills, ability and potential. If you have a disability or require reasonable adjustments during the application or interview process, please contact us so we can support you appropriately.

The closing date for applications is Monday 2nd November at 9am. Shortlisting interviews will take place shortly after and shortlisted candidates will have an interview with GME Scouts in mid-November.

Finally

We recognise that AI can be a helpful tool, but please use it with care and ensure your application is accurate, personal, and genuinely reflects you. We do not use AI in our sifting or selection process - a human reviews every application!

If you know anyone else who might be interested, please do share this information pack with them.

Scouts

GME Scout County





Eastside
People

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